



## AESF Foundation Commonly Asked Questions

### **What is the AESF Foundation Home Study Series?**

The AESF Foundation Home Study program is a way to take the AESF Foundation courses if you are unable to attend our in-person training or wish to have more time to study the material.

### **What are the Home Study programs based on?**

The Home Study program courses are based around the course materials that you receive when you sign up for the program.

### **How many Home Study courses are there?**

Five, which are Electroplating and Surface Finishing Parts One and Two, Aluminum Finishing, Chromium Plating for Engineering Applications, Precious and Related Metals and Wastewater Treatment and Control.

### **How much time do I have to complete a Home Study course?**

Due to annual updates to the curriculum, the AESF Foundation requests that you take up to one year to complete one course.

### **How does the Home Study work?**

Upon completing the registration form you will be contacted via **email** by our Technical Director, Frank Altmayer, MSF. You will be assigned homework assignments as well as complete a number of quizzes in preparation for the optional exam. The Technical Director will grade your homework assignments, answer questions, and point out places of improvement. Please be sure to ask questions.

### **How long does it take to receive my materials?**

After the submission of your registration form a course workbook will take up to two weeks to arrive.

### **How do I take the optional exam and what does the exam include?**

The optional exam is proctored by a Master Surface Finisher in your area. You may be required to travel to his or her office and you will have a maximum of two and a half hours to complete the exam. After completing the exam registration form (fees required) your examination will be coordinated by contacting the AESF Foundation Education Coordinator. The exam is based on your chosen Home Study course curriculum. Since the exam is optional you will receive a certificate of completion if you opt

### **What happens after I have taken the exam?**

After you have completed the exam, the exam will be mailed to the AESF Foundation Technical Director for grading.

**\*\*\*Please note the CEF certification can only be obtained through successful completion of the Electroplating and Surface Finishing course and exam.\*\*\***

### **What happens if I pass the exam? What happens if I fail the exam?**

Once you pass the exam you will receive a certificate for passing the examination. If you fail the exam, you can retake the exam for a small fee.